

SCHOOL DISTRICT OF OOSTBURG
REGULAR MONTHLY BOARD MEETING MINUTES
High School Conference Room
July 17, 2019

- I. Meeting called to order at 6:00p.m. by Vice President Eric Hartman.
 - A. Pledge of Allegiance.
 - A. Roll Call. Board members present: Eric Hartman, Deb Harmeling, Mari Kretz, Terry Lemkuil (arrived at 6:30 pm) and Jack Stokdyk. Board members absent: Wendy DenBoer and Jim Swart. Administrators present: Kevin Bruggink, Kris De Bruine, Scott Greupink, Sherri Stengel, Aaron White, and Lucas Allen. Administrators absent: Bryce DeRoos and Peter Scheppmann. Others: Scott Fritz, Principal at Howards Grove High School.
 - B. Proper posting of agenda was certified by Kris De Bruine.
 - C. Stokdyk made a motion, supported by Kretz, to approve the agenda. Motion carried; unanimous.

- II. Public Letters / Comments – None

- III. School Board President / Administrators Reports
 - A. Board President – No report.
 - B. Superintendent – Mr. Bruggink introduced Mr. Fritz from Howards Grove. He also updated the board on the purchase of a van through a grant as well as the recommendation from the Long Range Planning Committee to allow School Perceptions to begin work on a survey. He also reported on the buildings and grounds in place of Mr. Scheppmann. Written report was provided.
 - C. High School Principal – Mr. Greupink referenced the fantastic Advanced Placement results at the high school for 2018-19. Written report was provided.
 - D. Middle School Principal – Ms. Stengel reported on the Washington DC trip with middle school students next weekend. Written report was provided.
 - E. Elementary School Principal – Mr. White thanked Mr. Debbink and his crew for the work being done to clean the elementary school. Written report was provided.
 - F. Director of Special Education – Written report was provided.
 - G. Director of Finance/Personnel – Ms. De Bruine presented her recommendation to transfer \$245,000 from Fund 10 to Fund 39 to prepay the last bond payment.
 - H. Building and Grounds Coordinator – Written report was provided.
 - I. Technology Coordinator – Written report was provided.

- IV. Consent Agenda Items – Stokdyk made a motion, supported by Harmeling, to approve consent agenda items eliminating C1 and C2, as those items were not available at the time of the meeting. Motion carried; unanimous.
 - A. Approved the minutes of the following school board meetings:
 1. Monthly board meeting of June 19, 2019
 - B. Personnel
 1. Approved the retirement of Cathleen Fuentes as high school custodian
 - C. Finance
 1. Approved June computer check numbers 10012991 - 10013051, wire numbers 201800241 – 201800262 and 201800265, and ACH numbers 181900722 – 181900767

- V. Action Items
 - A. Motion by Kretz, supported by Harmeling, to approve recommendation to transfer money to Fund 39 to pay off highest interest bond. Motion carried; unanimous.
 - B. Motion by Harmeling, supported by Kretz, to approve adoption of student academic standards per Wis. Stat. §118.30(1g)(a). Motion carried; unanimous.
 - C. Motion by Stokdyk, supported by Kretz, to approve 66.030 agreement with Random Lake for shared Occupational Therapist. Motion carried; unanimous.
 - D. Motion by Kretz, supported by Stokdyk, to approve alternative open enrollments into the district for 2019-20. Motion carried; unanimous.
 - E. Motion by Kretz, supported by Stokdyk, to approve a community survey through School Perceptions related to high school facilities. Motion carried; unanimous.

- VI. Topics for Discussion
 - A. Legislative Committee Report – Mr. Bruggink reported on the passage of the state budget and what that means for the district.
 - B. Finance Committee Report – No report.
 - C. Buildings and Grounds Committee Report – No report.
 - D. Transportation Committee Report – No report.
 - E. Negotiations Committee Report – No report.
 - F. Policy Committee – No report.

- G. OCEF Report – Mr. Hartman reported on the replacement of board members on the OCEF board.
- H. Long Range Planning Committee Report – Mr. Stokdyk reported on the last meeting of the LRPC on July 10.

- VII. Stokdyk made a motion, supported by Harmeling, to adjourn to closed session for consideration of a specific personnel issue pursuant to Wis. Stats. §19.85(1)(c). Motion carried; unanimous (individual voice vote). Closed session began at 6:38 pm.
- VIII. Lemkuil made a motion, supported by Harmeling, to reconvene into open session at 7:18 pm. Motion carried; unanimous (individual voice vote).
- IX. Future Board Meeting Dates: Regular Board Meeting – August 21, 2019, at 6:00 pm in the HS Conference Room.
- X. Lemkuil made a motion, supported by Stokdyk, to adjourn meeting. Motion carried; unanimous. Meeting ended at 7:18 pm.

Respectfully submitted by Wendy DenBoer, Clerk

NO PERSON MAY BE DENIED ADMISSION TO ANY PUBLIC SCHOOL IN THE DISTRICT OR BE DENIED PARTICIPATION IN, BE DENIED THE BENEFITS OF, OR BE DISCRIMINATED AGAINST IN ANY CURRICULAR, CO-CURRICULAR, STUDENT SERVICES, RECREATIONAL OR OTHER PROGRAM OR ACTIVITY BECAUSE OF THE PERSON'S SEX, RACE, COLOR, NATIONAL ORIGIN, ANCESTRY, CREED, RELIGION, PREGNANCY, MARITAL OR PARENTAL STATUS, SEXUAL ORIENTATION, HANDICAP OR PHYSICAL, MENTAL, EMOTIONAL OR LEARNING DISABILITY IN THE EDUCATIONAL PROGRAMS OR ACTIVITIES OPERATED BY THE SCHOOL DISTRICT OF OOSTBURG.

Board Update

Oostburg School District

To: Board Members
From: Kevin Bruggink
Date: July 12, 2019
Re: District Update

- The following language has been part of our annual notice publications since the release of Wisconsin Act 55 in 2015. This statute requires school boards to formally adopt and post academic standards. The state language is provide below followed by the posting from previous years. We are recommending the same standards and notification language which will come before you for consideration during our meeting this month.

120.12 (13) DECLARATION OF EDUCATIONAL STANDARDS. (a) Annually, prior to the beginning of the school term, notify the parents and guardians of pupils enrolled in the school district of the pupil academic standards, adopted under s. 118.30 (1g) (a) 1., that will be in effect for the school year. The school board may provide the notice required under this paragraph electronically, including by posting the notice or a link to the pupil academic standards on the school district's Internet site.

*BOARD ADOPTED ACADEMIC STANDARDS – Public Release Wisconsin Act 55 requires identification of the academic standards adopted that will be in effect for the school year. The Oostburg School District Board of Education recognizes the ACT College and Career Readiness Standards (<http://www.act.org/standard/>) as the primary standards for mathematics, science, reading, writing, geography, and history. These standards are supported by the Wisconsin Academic Standards (<http://dpi.wi.gov/standards> - *note: Wisconsin has adopted the Common Core State Standards in English Language Arts and Mathematics.) and The Next Generation Science Standards (<http://www.nextgenscience.org/>) as reflected in our District Standards-based report cards.*

- Our most recent Long Range Planning Committee meeting focused on continued discussions related to high school facility needs. We have several time-sensitive decisions to make related to our theater, gymnasium and cafeteria along with other opportunities in our entry area and classroom spaces. The committee unanimously recommends that we send a community survey as we seek input in these areas. The committee's recommendation also includes a series of communication efforts prior to the survey in order to insure transparency and increase engagement in our decision-making process. Should the board approve the committee's recommendation we would target late September / early October for survey distribution.
- Our July agenda will include consideration of the 66.030 agreement for occupational therapy with Random Lake assuming we have all necessary information for this agreement from their district.
- We are finalizing revisions to the support staff handbook and will bring those forward for approval when complete.
- Our administrative team will be participating in a "table-top" active threat exercise on July 15. Officer Riddiough has been developing this opportunity in partnership with Deputy Brent Multer of the Sheriff's office. Officer Multer has facilitated most of our staff training including last fall's active shooter scenario exercises. In addition to ongoing training in recognition and response, we are also engaging in reunification planning should an emergency occur.
- Planning for administrative transitions continues as we consider options to fill the recent opening in pupil services.

Board Update

Oostburg High School

To: Board Members and Administration
From: Scott Greupink
Date: July 10, 2019
Re: Monthly Updates—July

The Advanced Placement (AP) results were released this week and once again our students (and teachers) have done quite well. I will share the basic results below but first I would like to make a couple comments to provide some background.

This was our first year offering AP Biology, AP Computer Science and AP Physics. We may have offered these classes before as CAPP classes or with a different instructor, but I point this out because the first year is a year of tremendous learning for the teacher. As each teacher builds a better understanding of what their students need to be able to do to earn a passing score (3,4 or 5 on the test), of course their results become better and more consistent. This learning process requires time and experience, luxuries not in great supply the first year teaching a class. Remarkably, I think you will see below that these teachers did a pretty impressive job and have shown quality results on which to build.

You will notice below that for each class I also provide a mean score for our students as well as a mean score for all of the Wisconsin students taking the test and a global mean score. The Wisconsin and global mean scores are provided for context. The levels of difficulty between AP tests, and the pass rates between AP tests vary considerably. Comparing our student's mean score to their Wisconsin and global peers provides a better context for our results than comparing the mean scores between tests.

Because our school has been successful in dramatically increasing our AP participation in recent years, I have been invited to a meeting with the DPI to discuss how to expand AP State-wide. I hope this opportunity will also provide us with ideas for how to continue to build our participation and results.

<u>AP Class</u>	<u>Students Tested</u>	<u>Score 1</u>	<u>2</u>	<u>3</u>	<u>4</u>	<u>5</u>	<u>% Passing</u>
AP Biology	19	1 (5%)	6 (32%)	9 (47%)	3 (16%)	0 (0%)	63%
AP Calc. AB	15	0 (0%)	0 (0%)	3 (20%)	4 (27%)	8 (53%)	100%
AP Calc. BC	15	0 (0%)	1 (7%)	7 (47%)	2 (13%)	5 (33%)	93%
AP Comp. Sc.	16	0 (0%)	0 (0%)	2 (13%)	10 (63%)	4 (25%)	100%
AP Physics	11	0 (0%)	2 (18%)	2 (18%)	7 (64%)	0 (0%)	82%
AP US History	13	0 (0%)	0 (0%)	7 (54%)	5 (38%)	1 (8%)	100%
AP Psychology*	2			1 (50%)	1 (50%)		100%
Totals		1	9	31	32	18	89%

*We do not offer AP Psychology as a class but two students did an independent study and took the AP test.

<u>AP Class</u>	<u>Oost. Mean</u>	<u>Wisc. Mean</u>	<u>Global Mean</u>
AP Biology	2.74	3.03	2.93
AP Calc. AB	4.33	3.95	4.04
AP Calc. BC	3.73	3.69	3.8
AP Comp. Sc.	4.13	3.4	3.11
AP Physics	3.45	2.72	2.51
AP US History	3.54	2.87	2.71
AP Psychology*	3.5	3.37	3.09

Board Update

Oostburg Middle School

To: Board of Education

From: Sherri Stengel

CC: Kris DeBruine, Scott Greupink, Kevin Bruggink, Aaron White, Bryce DeRoos

Date: 7/11/19

1. It's hard to believe, but our first trip to Washington D.C. as a school is right around the corner. Barry Klopping and I will be joining World Classroom's leaders, 9 parents, and 25 students on the board approved 4-day trip to DC. Our itinerary is jam packed. We are sure to be exhausted by the time we arrive home. We will be hopping on the bus for the Milwaukee County Airport at 2:15 am on July 20, catching a 6:45 am flight and arriving to DC at 9:35 am. After 4 full days of learning, fun, and adventure in the DC area, we will be arriving back to OMS around 11:15 pm on 7/23/19. I'm looking forward to spending time with students and parents in our first ever OMS trip to DC!
2. As I communicated last month, with the resignation of Erica Wray, I have a need to fill a part time high interest teaching position. Erica was scheduled to teach one section of 6th grade Spanish, 6-8 grade computer science, and some overflow of 7th and 8th grade STEM. These classes are held in the afternoons. The plan on how to best fill these needs and other district wide needs is still in the air as the state budget was recently finalized and we have a better idea of budget for next school year. Filling this position will be high priority for me upon my return from DC.
3. After a lot of help from Nan Gabrielse during the school year, I am very close to finalizing the OMS schedule for the 19-20 school year. This will be the first summer that I have the schedule finished by August. This is a great feeling! I continue to be thankful for Nan and her diligence to her duties in the OMS office.

Board Update

Oostburg Elementary School

To: Board Members and Administration

From: Aaron White

Date: July 12, 2019

Re: Board Update

- To follow up from my last board report, the supervision openings at OES, and those shared across the district have changed slightly after conversations between Sherri, Bryce, and current support staff members. We posted an opening in the Lakeshore Weekly for the role previously held by Karen L. and I am hoping to interview candidates early next week. At this point, this is the only supervisory opening at the elementary.
- This summer has brought with it some student movement, mainly in the form of new students and families moving into the area or looking at open enrollment options. I appreciate the work that Faith Mentink puts in over the summer making sure that records are requested, registration materials are collected, all while communicating with classroom teachers and myself about changes. We have had the largest influx in our Junior Kindergarten classes, with each section now hovering around 20 students. Faith has been communicating with Beth and Sheenah about appropriate placements, in order to ensure that all student needs can be met.
- I met with our PTO in June to discuss the possibility of introducing a new fundraiser, which would replace the Fun Fair for this year. Although the Fun Fair is an event that many look forward to, we have talked about running another event, so that we can rotate between the Fun Fair and other events on an annual basis. We discussed hosting a 'Rally for Kids', where students would head to the high school track during their specials and walk/jog/run laps to raise funds for the school. Students could earn prizes and T-shirts, with all the funds going to the district. We will be discussing this further at the August meeting.

Board Update

Oostburg School District: Special Education/Pupil Services

To: Board Members and Administration
From: Bryce DeRoos
Date: July 12, 2019
Re: Monthly Update

- The start of the summer has continued to bring with it a number of inquiries from families that are relocating to parents who are asking about open enrollment. I enjoy talking to those who are thinking of moving to the area as it allows me an opportunity to share the qualities and benefits that make the Oostburg community a desirable place to live as well as a top level district. In addition, I continue to be thankful that we have implemented an appropriate process for open enrollment requests as I am able to quickly refer back to those caps and share whether or not we would have a seat available if they proceed with an application.
- Earlier this week, I received an email from Cindy Hoytink indicating that she will be retiring on September 27, 2019. She shared how appreciative she was of the district and how thankful she has been to be able to serve and work at Oostburg. She said that she never considered this her job, and that the students she worked with were always near and dear to her heart. I have already received a phone call and a resume from someone who would be extremely interested in Cindy's position after she retires. In talking with Aaron, we will likely be posting for this position soon so that we can have everything ready to go before school starts in the fall.
- I know it is not just a coincidence, but the two staff members that I have seen here the most so far this summer, are the two that will be in new positions this fall - Traci Brill and Gloria Capetillo. I continue to be impressed not just with their work ethic, but with their intentionality towards creating a space and an environment that sets the stage for success. Traci has made a number of changes in her classroom and she was a little disappointed when I didn't say anything about it - I did try and explain afterward that I didn't even notice when my wife cut 12 inches off of her hair! Just yesterday I walked into Gloria's classroom and she had every cabinet opened up and close to 100 boxes of books and supplies scattered throughout the room. For her, she was starting over for the first time in 12 years and she wanted to make sure everything was ready to go for the fall. She is extremely excited about the upcoming school year and is looking forward to meeting the students soon. To me, Traci and Gloria demonstrate the exact type of person that we continually look to hire - dedicated, intentional, hard-working, fun to be around, positive, and excited for their work to begin. When you get the chance, please welcome them aboard!

Board Update

Oostburg School District: Technology

To: Members of the Oostburg School District Board

CC: Kevin Bruggink, Scott Greupink, Aaron White, Sherri Stengel, Peter Scheppmann, Kris DeBruine, Bryce DeRoos

From: Lucas Allen

Date: 7/10/2019

- Summer projects are under way. Our internet speed has been upgraded. Financial system is now on the latest release. I'm working on website version updates, chromebook purchasing and other system updates.
- We had a targeted phishing attempt to some of our staff. None of our staff followed through with the requests of the individual who tried to pose as Mr. White or Mrs. Stengel.
- I reopened a project regarding document management and believe this could help with processes including online registration, HR, and finance to name a few.

Board Update

Oostburg School District: Buildings and Grounds

To: School Board
From: Peter Scheppmann
Date: July 11, 2019

- All district vehicles will be receiving required annual DOT inspections and needed repairs at EVS. We will work around scheduled use of the vehicles.
- The middle school handicap entrance door operator has been repaired by Automatic Entrances of Wisconsin and is working once again.
- Additional work has been done in the high school special needs classroom and restroom for a larger class size coming into both the middle school and high school next year.
- The running track has all the rubberized surface layers applied. We are waiting on the subcontractor to paint all the lanes, and to also have some punchlist clean-up work completed.
- The summer cleaning is pushing through all the buildings right now, we will need all summer to get each building complete, right up to August 29th. The locker rooms and restrooms are done and 80 percent of the middle school is completed.