



SCHOOL DISTRICT OF OOSTBURG

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KEVIN BRUGGINK
District
Administrator

SCOTT GREUPINK
Principal
Oostburg High
School

SHERRI STENGEL
Principal
Oostburg Middle
School

AARON WHITE
Principal Oostburg
Elementary School

BRYCE DE ROOS
Director of
Student Services

KRISTIN DE BRUINE
Director of
Finance/
Personnel

June 2018

Re: Registration for 2018-2019

Dear Parents and/or Guardians,

Parents can find registration forms on our website and you will only need to print and complete necessary forms, which apply to your child(ren). Return the forms to your child's office. Please follow these simple steps:

1. Go to our website at www.oostburg.k12.wi.us and click on Quick Links – Registration Forms. Here you will see forms which pertain to the entire district and if you scroll down, forms for each particular school.
2. Click on your child's school registration forms and review the **Registration Instructions** and follow the directions. Print, complete, and return all forms marked with an asterisk and also any other forms which may apply to your child, such as the Medical Authorization form.
3. Go to the home page of our website, click on Quick Links – Infinite Campus. Log in to your Infinite Campus parent portal and update your address, phone numbers, and email addresses. We ask that you add non-household emergency contacts under the Demographics tab. (If you are unable to remember your log-in and password for your parent portal, please call your child's school office as soon as possible.)
4. Pay for registration fees, sports fees, and your child's lunch account with check, money order, or through your parent portal. (Lunch account payments must be made on a separate check.) All registration papers and fees are due by July 20th, 2018.

If you are in need of assistance with any aspect of this process, please contact your child's school prior to **Friday, June 22**. Please keep in mind that the school offices do not have normal business hours during the summer. You can contact your school secretary through email or leave a message on their voicemail if they are not available.

We appreciate your cooperation. Have a wonderful summer!