



# SCHOOL DISTRICT OF OOSTBURG

410 New York Avenue | P.O. Box 700100 | Oostburg, WI 53070

(920) 564-2346 | Facsimile (920) 564-6138

## OMS Chromebook Use Agreement

*All students will be issued a Chromebook to be used for educational purposes in school. Please review this information with your child and sign below. These rules and procedures will also be reviewed and reinforced in the classroom.*

**KEVIN BRUGGINK**

District  
Administrator

**SCOTT GREUPINK**

Principal Oostburg  
High School

**SHERRI STENGEL**

Principal Oostburg  
Middle School

**AARON WHITE**

Principal Oostburg  
Elementary School

**BRYCE DEROOS**

Director of  
Student Services

**KRISTIN DE BRUINE**

Director of  
Finance/Personnel

1. I understand that I have been given this Chromebook to use as a learning tool. The device will only be used for school appropriate content. It will not leave school.
2. I will only use the particular Chromebook I have been assigned.
3. I agree to take best care of the Chromebook I use. I will keep it safe at all times to prevent damage. This includes:
  - Placing it safely and securely on my desk
  - Carrying it around the classroom in a safe and secure manner (with cover closed, not holding it by the screen)
  - Keeping it clean and making sure no food or drink is consumed near it
  - Storing it away in the carts as directed by my teacher
4. I agree to use the Chromebook *only* when instructed and *only* in the way I am directed. I will not go to any website, app, or program that is not assigned during classroom instruction or without my teacher's permission.
5. I will *only* communicate with others in an acceptable manner (through email and comments), *always* using school-appropriate language. I remember that the Oostburg School District owns this device.
6. I understand that OSD can access all activity and content on the Chromebook I use.
7. I understand that I am not allowed to use the camera or recording features during school unless I have been instructed by a teacher for a class assignment.
8. I agree to provide my own headphones/earbuds for independent learning activities on the device.
9. I understand that I am prohibited from:
  - Putting stickers, drawing upon, or defacing the Chromebook
  - Accessing inappropriate material
  - Using the device for personal entertainment (games, shopping, etc.)
10. I understand that the insurance policy I have purchased will protect against the most common forms of accidental damage\*. However, if the Chromebook is lost or stolen, replacement will be at the student's expense.
11. I understand that if I do not follow this agreement I will lose my Chromebook privileges and will still be responsible for completing all class work. I understand consequences may include student conference, parent contact, detention, suspension, restitution, etc.

Student Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_

\* Coverage through TRA ChromeCare insurance includes drops, breaks, spills, normal wear and tear, hardware failure, and manufacturer defects. It is a zero-deductible policy. Events not covered by the insurance policy include: lost or stolen devices, cosmetic damage that does not affect functionality, AC adapters, and batteries.