



SCHOOL DISTRICT OF OOSTBURG

410 New York Avenue | P.O. Box 700100 | Oostburg, WI 53070

(920) 564-2346 | Facsimile (920) 564-6138

KEVIN BRUGGINK
District
Administrator

SCOTT GREUPINK
Principal Oostburg
High School

SHERRI STENDEL
Principal Oostburg
Middle School

AARON WHITE
Principal Oostburg
Elementary School

BRYCE DE ROOS
Director of
Student Services

KRISTIN DE BRUINE
Director of
Finance/Personnel

OES Chromebook Use Agreement

Students in Grades 3-5 will be issued a Chromebook to be used for educational purposes in school. Please review this information with your child and sign below. These rules and procedures will also be reviewed and reinforced in the classroom.

1. I understand that I have been given this Chromebook to use as a learning tool. The device will only be used for school appropriate content. It will not leave school.
2. I will only use the particular Chromebook I have been assigned.
3. I agree to take best care of the Chromebook I use. I will keep it safe at all times to prevent damage. This includes:
 - Placing it safely and securely on my desk
 - Carrying it around the classroom in a safe and secure manner (with cover closed, not holding it by the screen)
 - Keeping it clean and making sure no food or drink is consumed near it
 - Storing it away in the carts as directed by my teacher
4. I agree to use the Chromebook *only* when instructed and *only* in the way I am directed. I will not go to any website, app, or program that is not assigned during classroom instruction or without my teacher's permission.
5. I will *only* communicate with others in an acceptable manner (through email and comments), *always* using school-appropriate language. I remember that the Oostburg School District owns this device. (Note that students in grade 3 will not be provided an email account.)
6. I understand that OSD can access all activity and content on the Chromebook I use.
7. I understand that I am not allowed to use the camera or recording features during school unless I have been instructed by a teacher for a class assignment.
8. I understand that I am prohibited from:
 - Putting stickers, drawing upon, or defacing the Chromebook
 - Accessing inappropriate material
 - Using the device for personal entertainment (games, shopping, etc.)
9. I understand that the insurance policy I have purchased will protect against the most common forms of accidental damage*. However, if the Chromebook is lost or stolen, replacement will be at the student's expense.
10. I understand that if I do not follow this agreement I will lose my Chromebook privileges and will still be responsible for completing all class work. I understand consequences may include student conference, parent contact, detention, suspension, restitution, etc.

Student Signature _____ Date: _____

Parent Signature _____ Date: _____

* Coverage through TRA ChromeCare insurance includes drops, breaks, spills, normal wear and tear, hardware failure, and manufacturer defects. It is a zero-deductible policy. Events not covered by the insurance policy include: lost or stolen devices, cosmetic damage that does not affect functionality, AC adapters, and batteries.