



# SCHOOL DISTRICT OF OOSTBURG

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**KEVIN BRUGGINK**  
District  
Administrator

**SCOTT GREUPINK**  
Principal  
Oostburg High  
School

**SHERRI STENGEL**  
Principal  
Oostburg Middle  
School

**ANN STEENWYK**  
Principal  
Oostburg  
Elementary School

**BRYCE DE ROOS**  
Director of Special  
Education

**KRISTIN DE BRUINE**  
Director of  
Finance/  
Personnel

July 1, 2016

Dear Oostburg School District family,

Each school year, the School District of Oostburg offers Free or Reduced Hot Lunch prices through the National School Lunch Program (NSLP) for families that qualify. For Junior Kindergarten students, a Special Milk Program is also offered at OES for those families that qualify.

For the 2016-17 school year, there is a new process for Free & Reduced Lunch. Online applications will be available on Aug. 1, 2016 after 12p.m. Manual application paper copies are still available in each school's office or you can go online to print off at your convenience. Please visit the school's website at: <http://oostburg.k12.wi.us/resources/#food>, to select Online Application Instructions for more detailed information and/or go to Free & Reduced Application for copies to print off for manual submission.

The online application process is done through the parent portal, there are instructions throughout the process there as well. It is recommended that you gather any household income information needed & review your household members in the household information section of the Parent Portal for accuracy prior to starting the online application.

For families that receive benefits through Direct Certification, you will be notified of approval/denial of benefit prior to Aug. 31, 2016.

NEW: Infinite Campus will also offer low lunch balance notifications through the Parent Portal where you can decide what amount you want to be notified at. Please go to your Parent Portal online, go to Notifications settings tab, then go to **Low Lunch Balance** (Notifies you when your lunch balance falls below a specified amount) and select amount specified as shown in box below.

Less than \$15 ▼

Information for the JK Special Milk Program will be available at sneak peak and online. Please check the school's website for updates or call the District office at 920-564-2346 between the hours of 7:30am & 3:00p.m., Monday through Thursday, if you have questions. Thank you.

Sincerely,

*Michele Dulmas*

School District of Oostburg  
Food Service Coordinator  
920-564-2392 x4317

### USDA Nondiscrimination Statement Update

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) mail: U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW; Washington, D.C. 20250-9410; (2) fax: (202) 690-7442; or (3) email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

*No person may be denied admission to any public school in the district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, co-curricular, student services, recreational or other program or activity because of the person's sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability in the educational programs or activities operated by the School District of Oostburg.*

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