



SCHOOL DISTRICT OF OOSTBURG

410 New York Avenue | P.O. Box 700100 | Oostburg, WI 53070

(920) 564-2346 | Facsimile (920) 564-6138

August 16th, 2016

KEVIN BRUGGINK
District
Administrator

SCOTT GREUPINK
Principal Oostburg
High School

SHERRI STENDEL
Principal Oostburg
Middle School

AARON WHITE
Principal Oostburg
Elementary School

BRYCE DE ROOS
Director of
Student Services

KRISTIN DE BRUINE
Director of
Finance/Personnel

Dear Parent/Guardian:

Important information! Recently on Aug. 1, 2016, your household may have been mistakenly identified by the Wisconsin Department of Children and Families as automatically eligible for free meals through Direct Certification. Your students are not automatically eligible due to a systematic error by the state. ***Please disregard all eligibility information that was sent to you between July 1 & Aug. 15th, 2016.***

In order for your students to receive free or reduced price meals, our school must receive a complete Free and Reduced Meal Application from your household. Please complete the application and return it to:

The School District of Oostburg
Attn: Food Service Coordinator
410 New York Ave.
Oostburg, WI 53070

For faster application completion & submission, use the online applications through your Infinite Campus parent portal. Instructions are enclosed.

You will be notified whether your child (children) are eligible for free or reduced priced meals after that.

If you have any questions, please feel free to contact us.

School District of Oostburg
Michele Dulmes
Food Service Coordinator
(920) 564-2392 x4317

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](http://www.ascr.usda.gov/complaint_filing_cust.html), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

(1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;

(2) fax: (202) 690-7442; or

(3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

No person may be denied admission to any public school in the district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular, co-curricular, student services, recreational or other program or activity because of the person's sex, race, color, national origin, ancestry, creed, religion, pregnancy, marital or parental status, sexual orientation, handicap or physical, mental, emotional or learning disability in the educational programs or activities operated by the School District of Oostburg.